

# Accounts Payable

## Objective

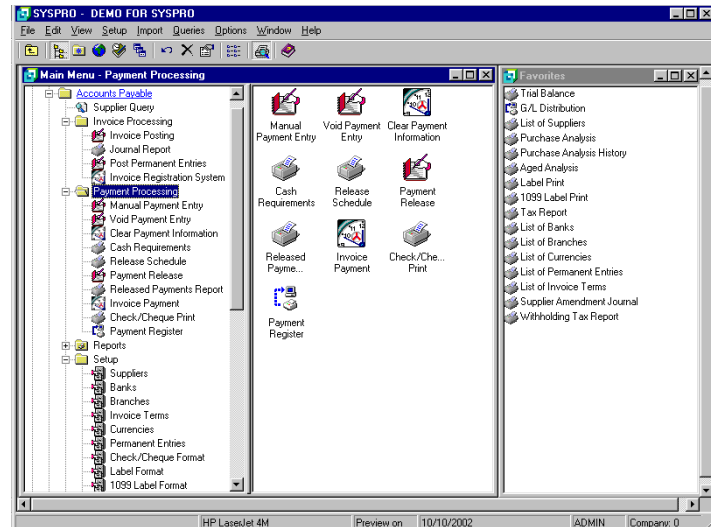
To provide timely, accurate and efficient control of processing invoices paying of bills and analyzing expenses and available discounts to improve cash flow, while maintaining close relationships with suppliers.

## The Value of SYSPRO Accounts Payable

- Easy, accurate forecasting of current and future cash requirements
- Utilizes the invoice registration system to ensure invoices have been authorized for payment
- Complete purchase analysis of vendors
- Uses the Goods Received Note system to track A/P accrual and control price variances
- Provides automation of payment processing
- Takes advantage of discounts
- Streamlines data processing by approving vendor invoices electronically
- Supports recurring entries
- Allows for manual and void check processing
- Preview of reports to screen, fax and e-mail capabilities

## Matching SYSPRO to Your Business

- Processes in multiple currencies (EMU compliant)
- Links vendors to default general ledger codes
- Maintains permanent or temporary vendors
- Manages multiple branches
- Supports full TAX/VAT/GST where required
- Invoices may be distributed over multiple general ledger accounts
- Recurring monthly entries for leases and rentals
- Automatic calculation of the due date and discount date with payment alerts and suggestions
- Records invoices for approval prior to liability
- Releases payments from multiple local and foreign currency banks
- Automatic or user selection of invoices for payment
- Provides the ability to place an invoice on hold and restrict payment
- Maintains history of receipts and invoices
- Customizable det of data entry fields that may be viewed in the query
- User defined check, remittance and label formats



## Integration

- Accounts Payable entries integrate with the General Ledger, Cash Book, Return to Vendor and Work in Progress modules
- The Goods Received Note system matches purchase order receipts with vendor invoices to control price variances
- E-mail reports or fax documents with the Office Automation module

## Audit Trails and Reporting

- Cash requirements reporting to improve cash management
- User-defined selection criteria for flexible reporting
- Free format check and remittance advice
- Manual Checks
- Complete audit trails of invoices, payments and master file amendments
- Detailed screen query with history and graphics
- Maintains payment history as required
- Label print programs for mailings
- Grouping by vendor class, branch and bank
- Prints Form 1099
- Track suppliers performance and maintain history of scrap